



EMPLOYMENT APPLICATION

Applications are considered for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, or in the presence of a non-related medical condition or handicap.

PLEASE PRINT

Name _____ Date _____

Address _____

City _____ State _____ Zip _____

E-mail Address _____

Phone #1 _____ Phone #2 _____ Emergency Phone # _____

Social Security # _____ Emergency Contact _____

Have you applied here before? Yes No If Yes, when? _____

Have you been employed by us before? Yes No If Yes, when? _____

On what date would you be available to work? _____

Are you available to work: Full time Part time Temporary

Are you currently on "lay-off" status and subject to recall? Yes No

Do you have reliable transportation? Yes No

Please list the top three departments in which you would like to work:

EDUCATION

Schools/Colleges Attended:	# Years	Year Grad.	Degree
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_____	_____	_____	_____
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_____	_____	_____	_____
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_____	_____	_____	_____
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REFERENCES

Give name, address, and telephone number of three references who are not related to you and are not previous employers:

1. _____

2. _____

3. _____

EMPLOYMENT EXPERIENCE

Start with your present job or last job. Include military assignments and other volunteer activities. Exclude organizational names which indicate race, color, religion, sex, or national origin.

Employer 1 _____
 Address _____ City _____ State _____ Zip _____
 Phone # _____ Supervisor Name _____
 Job Title _____ Reason for leaving _____
 Dates of Employment: From _____ To _____ Salary or Hourly rate _____

Employer 2 _____
 Address _____ City _____ State _____ Zip _____
 Phone # _____ Supervisor Name _____
 Job Title _____ Reason for leaving _____
 Dates of Employment: From _____ To _____ Salary or Hourly rate _____

Employer 3 _____
 Address _____ City _____ State _____ Zip _____
 Phone # _____ Supervisor Name _____
 Job Title _____ Reason for leaving _____
 Dates of Employment: From _____ To _____ Salary or Hourly rate _____

Employer 4 _____
 Address _____ City _____ State _____ Zip _____
 Phone # _____ Supervisor Name _____
 Job Title _____ Reason for leaving _____
 Dates of Employment: From _____ To _____ Salary or Hourly rate _____

Describe any special qualifications you may have for this job:

In the last 7 years, have you been convicted of a felony, or a misdemeanor involving any violent act, use or possession of a weapon or act of dishonesty for which the record has not been sealed or expunged? Yes No

If yes, please briefly describe the nature of the crime(s), the date and place of conviction and the legal disposition of the case. This company will not deny employment to any applicant solely because the person has been convicted of a crime. The company however, may consider the nature, date and circumstances of the offense as well as whether the offense is relevant to the duties of the position applied for. This company will also consider the length of time that has passed since the offense occurred.

I CERTIFY that answers given herein are true and complete to the best of my knowledge. I authorize investigations of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I understand that this application is not intended to be a contract of employment. In the event of employment, I understand that false or misleading information given on my application or interview may result in termination.

Signature _____ Date _____